Nomination Procedures

Members of the United States Congress are asked each year to make military academy nominations. I am pleased to receive applications from students in Indiana’s Fourth Congressional District for nominations to one of the U.S. service academies: the U.S. Air Force Academy; the U.S. Naval Academy; the U.S. Merchant Marine Academy; and the U.S. Military Academy. These are, without a doubt, some of the finest schools in our nation.

To be considered for a nomination, applicants must be legal residents of the Fourth Congressional District of Indiana. I will accept applications from candidates who will graduate from high school in 2023, or from those who have already graduated. To apply for a nomination, the following eligibility requirements must be met by each applicant as of July 1 of the year of admission to the service academy:

- Must be a U.S. citizen and a legal resident of the Fourth Congressional District of Indiana
- Must be unmarried, not pregnant, and have no legal obligations to support children or other dependents
- Must be at least 17 years of age, but not yet 23 years of age

Service academy admission is a two-tiered process. First, the applicant must apply directly to the academy and meet the set minimum standards. These standards include, but are not limited to: physical, medical, and academic qualifications. Second, applicants must pursue admissions through the nominations process. It is the responsibility of the potential applicant to contact and initiate a pre-candidate file at each academy they wish to seek a nomination.

An individual must receive a congressional nomination and meet the set requirements for the academy to be offered an appointment. However, those who may receive a nomination are NOT guaranteed to be offered an appointment by an Academy.

Anyone who has an interest in attending one of the service academies, for the 2022-2023 academic year, must submit all information to my office by November 4, 2022. Any questions regarding the nomination process should be directed to Matt Row, my Service Academy Coordinator, at the information below:

Congressman Jim Baird
ATTN: Matt Row – Service Academy Coordinator
355 S. Washington St., Suite 210
Danville, IN 46122

I look forward to hearing from you and thank you for your interest in attending a U.S. service academy.
November 4, 2022

The deadline for applications to be received is November 4, 2022. All applications and all required materials MUST be postmarked or received by this date, or the application will be considered incomplete and will NOT be accepted. Please submit fully completed applications to my Academy Coordinator in my Danville District Office located at 355 South Washington St., Suite 210, Danville, IN 46122. Once all required materials have been received, the applicant will receive a letter of confirmation from my office.

In addition to the application, several items are needed for completion of the candidate packet. These items include:

**Resume**
- A resume of extracurricular activities, athletic activities, community activities, employment history, and notable accomplishments.

**Three Letters of Recommendation**
- Persons used as references should not be related to the applicant
  - References may be a teacher, counselor, coach, employee, clergy, scout leader
  - One letter MUST be from a high school administrator or teacher

**Essay**
- Essay may be no longer than one page, double spaced, and must detail your desire to attend a service academy, therefore being commissioned as an officer

**Official Copy of SAT/ACT Score**
- Applicants must take the SAT/ACT at least one time prior to the deadline
- Completed scores/results should be sent to my Danville District Office

**Official Academic Transcripts**
- Applicants must submit a certified high school transcript or most recent college/preparatory school transcript, which should include: class rank, GPA, and Fall 2022 course load.

**Photo**
- A tasteful and up-to-date photo of yourself
EDUCATION INFORMATION

HIGH SCHOOL:

High School: 

High School Address: 

High School Phone Number: City: Zip: 

Date of Graduation: 

Grade Point Average/Scale: Class Ranking: of 

PSAT: Date Taken? 

COLLEGE/PREPARATORY SCHOOL:

College/Preparatory School: 

College/Preparatory School Address: 

City: State: Zip: 

Major: Credit hours earned: 

Grade Point Average/Scale: Date of Graduation: 

COLLEGE ENTRANCE EXAMINATIONS:

** For an application to be considered complete, applicants MUST have taken the SAT or ACT at least once prior to submitting their application by the office deadline of November 4, 2022**

SAT Scores – SAT Code:

MATH: VERBAL: WRITING: TEST DATE: 

MATH: VERBAL: WRITING: TEST DATE: 

ACT Scores – ACT Code:

ENGLISH: MATH: READING: SCIENCE: COMPOSITE SCORE: TEST DATE: 

ENGLISH: MATH: READING: SCIENCE: COMPOSITE SCORE: TEST DATE:
CONGRESSMAN JIM BAIRD
FOURTH CONGRESSIONAL DISTRICT OF INDIANA

PRIVACY ACT STATEMENT: Submission of the requested information grants authorization to release it to Congressman Jim Baird, his academy advisory committee, and the academy admissions offices.

ACADEMY PREFERENCE: Please make sure to fill out an application with the admissions office of each of the U.S. service academies. It is highly recommended you make alternate plans in the event that you do not receive a nomination or appointment.

DEADLINE FOR SUBMISSION: NOVEMBER 4, 2022

PERSONAL INFORMATION:

Last Name:_________________________  First Name:____________________  MI:________

Sex:____________  Date of Birth: _____/_____/_______

Place of Birth: __________________________________________________________

Fourth District Mailing Address: _____________________________________________

Fourth District Permanent Address: ___________________________________________

City: ___________________________  Zip: _______________

Home Phone: _______ - _______ - _______  Cell Phone: _______ - _______ - _______

Email Address: _____________________________________________________________

Height: _______________  Weight: _______________

Would you like to receive Congressman Baird’s weekly email newsletter? YES or NO
FAMILY INFORMATION:

Father’s Name: ________________________________  Occupation: _______________________

Preferred Phone Number: _________________________

Mother’s Name: ________________________________  Occupation: _______________________

Preferred Phone Number: _________________________

Legal Guardian, if other than parent: ________________________________________________

Relationship: ______________________________________________________________________

Mailing Address (if different from above): ______________________________________________

City: __________________________  Zip: _____________________

Is your corrected visual acuity in each eye at least 20/20? _________________________

Are you active duty or in a reserve component of the armed forces?

If yes, which branch? ______________________________________________________________

Do you have any dependents (children or spouse)? ________________________________

Are you a U.S. citizen? ____________________________________________________________
PLEASE READ AND SIGN BELOW:
I have read and I understand the information provided with this application regarding the nominating process, and I fully understand the requirements. I certify that I am a U.S. citizen and a resident of the Fourth Congressional District of Indiana. I can affirm that I have never been convicted or arrested for violating a state or federal statute. I understand the deadline for my application is November 4, 2022. I also know that should I fail to submit all required information, my application will be considered incomplete and will not be processed.

Applicant Signature: _______________________________ DATE: ____________

Parent/Legal Guardian Signature: ______________________ DATE: ____________

ACADEMY PREFERENCE:
Please indicate your first, second, third, and fourth choice. If you are not interested in an academy, please indicate by circling ‘NO’ for NOT interested. Also, please circle ‘YES’ or ‘NO’ if you have started a preliminary application with the academy. A preliminary application must be opened to receive a nomination.

U.S. Naval Academy
1 2 3 4 NO
Started a Preliminary Application?  YES or NO
U.S. Naval Academy
USNA Candidate Guidance Office
Annapolis, MD 21402-5018
Phone: (888) 249-7707
http://www.usna.edu/Admissions

U.S. Military Academy
1 2 3 4 NO
Started a Preliminary Application?  YES or NO
U.S. Military Academy
Admissions Office
600 Thayer Road
West Point, NY 10996-9902
Phone: (800) 822-2769
http://admissions.usma.edu

U.S. Merchant Marine Academy
1 2 3 4 NO
Started a Preliminary Application?  YES or NO
U.S. Merchant Marine Academy
Office of Admissions
Kings Point, NY 11024-1699
Phone: (866) 546-4778
http://www.usmma.edu/admissions

U.S. Air Force Academy
1 2 3 4 NO
Started a Preliminary Application?  YES or NO
U.S. Air Force Academy
Admissions Office
USAF Academy, CO 80840-5025
Phone: (800) 443-9266
http://academyadmissions.com
**U.S. Coast Guard Academy (USCGA)** – Nominations are not required for admission to the U.S. Coast Guard Academy. For additional information regarding admissions to the USCGA, please contact the USCGA directly:

**United States Coast Guard Academy**
**Admission Office**
New London, CT 06320
800-883-8724
http://uscga.edu/admissions

**OTHER NOMINATION SOURCES:**

Are you seeking a nomination through any of the offices listed below? Please indicate ‘YES’ or ‘NO’.

- Senator Todd Young  YES or NO
- President  YES or NO
- Senator Mike Braun  YES or NO
- Vice President  YES or NO
- ROTC  YES or NO