



UNITED STATES CONGRESSMAN
JIM BAIRD
Proudly Representing the 4th District of INDIANA

Nomination Procedures

Members of the United States Congress are asked each year to make military academy nominations. I am pleased to receive applications from students in Indiana's Fourth Congressional District for nominations to one of the U.S. Service Academies: the U.S. Air Force Academy; the U.S. Naval Academy; the U.S. Merchant Marine Academy; and the U.S. Military Academy. Without a doubt, the military academies are some of the finest schools in our nation.

To be considered for a nomination, applicants must be legal residents of the Fourth Congressional District of Indiana. I will accept applications from candidates who will graduate from high school in 2026 or from those who have already graduated. To apply for a nomination, the following eligibility requirements must be met by each applicant as of July 1 of the year of admission to the service academy:

- Must be a U.S. citizen and a legal resident of the Fourth Congressional District
- Be unmarried, not pregnant, and have no legal obligations to support children or other dependents
- Must be at least 17 years old, but not yet 23 years old

Service Academy admission is a two-tiered process. First, the applicant must apply directly to the Academy and meet the set minimum standards. These standards include, but are not limited to physical, medical, and academic qualifications. Second, applicants must pursue admissions through the Nominations process. It is the responsibility of each potential applicant to contact and initiate a pre-candidate file at each academy they wish to seek a nomination.

An individual must receive a Congressional Nomination as well as meet the set requirements for the Academy to be offered an appointment. Also, those who may receive a nomination are NOT guaranteed to be offered an appointment by an Academy.

Anyone who has an interest in attending one of the Service Academies must submit all their information to my office by Friday, November 14, 2025 at 5:00 PM ET. Any questions regarding the Nomination process should direct questions to Stacia Mundy, my Service Academy Coordinator at the below information:

Congressman Jim Baird
ATTN: Stacia Mundy - Service Academy Coordinator
355 S. Washington Street, Suite 210
Danville, IN 46122

I look forward to hearing from you and thank you for your interest in attending a U.S. Service Academy.



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November 14, 2025

The deadline for applications to be received is November 14, 2025. All applications and all required materials **NEED** to be postmarked or received by this date, or the application will be considered incomplete and therefore will **NOT** be accepted. Please submit fully completed applications to my Academy Coordinator in my Danville District Office located at 355 S. Washington Street, Suite 210, Danville, IN 46122. Once all required materials have been received, the applicant will receive a letter of confirmation from my office.

In addition to the application, several items are needed to complete your candidate packet. These items include:

Resume

- A resume of extracurricular activities, athletic activities, community activities, employment history and notable accomplishments. The more details you can provide in your resume, the better.

Three Letters of Recommendation

- Persons used as references should not be related to applicant
- Can be teacher, counselor, coach, employee, clergy, scout leader
- One letter **MUST** be from high school administrator or teacher

Essay

- Essay must be no longer than one page, double spaced, detailing your desire to attend a service academy, and therefore being commissioned as an officer

Official Copy of SAT/ACT Score

- Applicants need to take the SAT/ACT at least once, prior to the deadline
- Completed scores/results should be sent to my Danville District Office

Official Academic Transcripts

- Applicant needs to submit certified high school transcript or most recent college/preparatory school transcript, which needs to include class rank, GPA, and Fall 2024 course load.

Photo

- A tasteful and updated photo of yourself.

EDUCATIONAL INFORMATION

HIGH SCHOOL:

High School: _____

High School Address: _____

High School Phone Number: _____ City: _____ Zip _____

Date of Graduation: _____

Grade Point Average/Scale: _____ Class Ranking: _____ of _____

PSAT: _____ Date Taken? _____

COLLEGE/PREPARATORY SCHOOL:

College/Preparatory School: _____

College/Preparatory School Address: _____

CITY: _____ STATE: _____ ZIP: _____

MAJOR: _____ CREDIT HOURS EARNED: _____

Grade Point Average/Scale: _____ Date of Graduation: _____

COLLEGE ENTRANCE EXAMINATIONS:

**** For an application to be considered complete, applicants MUST have taken the SAT or ACT at least once, prior to submitting their application by the office deadline of November 14, 2025****

SAT Scores – SAT Code:

MATH: _____ VERBAL: _____ WRITING: _____ TEST DATE: _____

MATH: _____ VERBAL: _____ WRITING: _____ TEST DATE: _____

ACT Scores – ACT Code:

ENGLISH: _____ MATH: _____ READING: _____ SCIENCE: _____ COMPOSITE SCORE: _____ TEST DATE: _____

ENGLISH: _____ MATH: _____ READING: _____ SCIENCE: _____ COMPOSITE SCORE: _____ TEST DATE: _____



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PRIVACY ACT STATEMENT: Submission of the requested information grants authorization to release it to Congressman Jim Baird, his Academy Advisory Committee, and the U.S. Service Academy admissions offices.

ACADEMY PREFERENCE: Please make sure to fill out an application with the Admissions Office of each of the U.S. Service Academies. It is highly recommended you make alternate plans in case you do not receive a nomination or appointment.

DEADLINE FOR SUBMISSION: FRIDAY, NOVEMBER 14, 2025 at 5:00 PM ET

PERSONAL INFORMATION:

Last Name: _____ First Name: _____ MI: _____

Sex: _____ Date of Birth: ____/____/____

Place of Birth: _____

Fourth District Mailing Address: _____

Fourth District Permanent Address: _____

City: _____ Zip: _____

Home Phone: _____ - _____ - _____ Cell Phone: _____ - _____ - _____

Email Address: _____

Height: _____ Weight: _____

Would you like to receive Congressman Baird's weekly email newsletter? Yes or No

FAMILY INFORMATION:

Father's Name: _____ Occupation: _____

Preferred Phone Number: _____

Mother's Name: _____ Occupation: _____

Preferred Phone Number: _____

Legal Guardian, if other than parent: _____

Relationship: _____

Mailing Address (if different from above): _____

City: _____ Zip: _____

Is your corrected visual acuity in each eye at least 20/20? _____

Are you active duty or in a reserve component of the Armed Forces? _____

If yes, which branch? _____

Do you have any dependents (children or spouse)? _____

Are you a U.S. Citizen? _____

PLEASE READ AND SIGN BELOW:

I have read, and I understand the information provided with this application regarding the nominating process and I fully understand the requirements. I certify that I am a U.S. citizen and a resident of the Fourth Congressional District of Indiana. I can affirm that I have never been convicted or arrested for violating a state or federal statute. I understand the deadline for my application is Friday, November 14, 2025 at 5:00 PM ET. I also know that should I fail to submit all required information; my application will be considered incomplete and will not be processed.

Applicant Signature: _____

DATE: _____

Parent/Legal Guardian Signature: _____

DATE: _____

ACADEMY PREFERENCE:

Please indicate your first choice, second choice, third choice, etc. If you are not interested in an academy, indicate by circling 'NO' for NOT interested. Also, please circle 'YES' or 'NO' to indicate if you have started a preliminary application with the academy. A preliminary application must be opened to receive a nomination.

U.S. Naval Academy

1 2 3 4 NO

Started a Preliminary Application? YES or NO

United States Naval Academy USNA Candidate Guidance Office

Annapolis, MD 21402-5018

Phone: (888) 249-7707

<http://www.usna.edu/Admissions>

U.S. Military Academy

1 2 3 4 NO

Started a Preliminary Application? YES or NO

United States Military Academy Admissions Office

600 Thayer Road

West Point, NY 10996-9902

Phone: (800) 822-2769

<http://admissions.usma.edu>

U.S. Merchant Marine Academy

1 2 3 4 NO

Started a Preliminary Application? YES or NO

U.S. Merchant Marine Academy Office of Admissions

Kings Point, NY 11024-1699

Phone: (866) 546-4778

<http://www.usmma.edu/admissions>

U.S. Air Force Academy

1 2 3 4 NO

Started a Preliminary Application? YES or NO

United States Air Force Academy Admissions Office

USAF Academy, CO 80840-5025

Phone: (800) 443-9266

<http://academyadmissions.com>

U.S. Coast Guard Academy (USCGA) – Nominations are not required for admission to the Coast Guard Academy. For additional information regarding admissions to the USCGA, please contact the USCGA directly:

**United States Coast Guard Academy
Admission Office**

New London, CT 06320

800-883-8724

<http://uscga.edu/admissions>

OTHER NOMINATION SOURCES:

Are you seeking a nomination through any other offices? Please indicate below.

Senator Todd Young	YES or NO	President	YES or NO
Senator Jim Banks	YES or NO	Vice President	YES or NO
ROTC	YES or NO		