



UNITED STATES CONGRESSMAN  
**JIM BAIRD**  
Proudly Representing the 4th District of INDIANA

## **Nomination Procedures**

Members of the United States Congress are asked each year to make military academy nominations. I am pleased to receive applications from students in Indiana's Fourth Congressional District for nominations to one of the U.S. Service Academies: the U.S. Air Force Academy; the U.S. Naval Academy; the U.S. Merchant Marine Academy; and the U.S. Military Academy. Without a doubt, the military academies are some of the finest schools in our nation.

To be considered for a nomination, applicants must be legal residents of the Fourth Congressional District of Indiana. I will accept applications from candidates who will graduate from high school in 2025 or from those who have already graduated. To apply for a nomination, the following eligibility requirements must be met by each applicant as of July 1 of the year of admission to the service academy:

- Must be a U.S. citizen and a legal resident of the Fourth Congressional District
- Be unmarried, not pregnant, and have no legal obligations to support children or other dependents
- Must be at least 17 years old, but not yet 23 years old

Service Academy admission is a two- tiered process. First, the applicant must apply directly to the Academy and meet the set minimum standards. These standards include, but are not limited to physical, medical, and academic qualifications. Second, applicants must pursue admissions through the Nominations process. It is the responsibility of each potential applicant to contact and initiate a pre-candidate file at each academy they wish to seek a nomination.

An individual must receive a Congressional Nomination as well as meet the set requirements for the Academy to be offered an appointment. Also, those who may receive a nomination are NOT guaranteed to be offered an appointment by an Academy.

Anyone who has an interest in attending one of the Service Academies must submit all their information to my office by November 15, 2024. Any questions regarding the Nomination process should direct questions to Stacia Mundy, my Service Academy Coordinator at the below information:

Congressman Jim Baird  
ATTN: Stacia Mundy - Service Academy Coordinator  
355 S. Washington St., Suite 210  
Danville, IN 46122

I look forward to hearing from you and thank you for your interest in attending a U.S. Service Academy.



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November 15, 2024

The deadline for applications to be received is November 15, 2024. All applications and all required materials **NEED** to be postmarked or received by this date, or the application will be considered incomplete and therefore will **NOT** be accepted. Please submit fully completed applications to my Academy Coordinator in my Danville District Office located at 355 South Washington Street, Suite 210, Danville, IN 46122. Once all required materials have been received, the applicant will receive a letter of confirmation from my office.

In addition to the application, several items are needed to complete your candidate packet. These items include:

Resume

- A resume of extracurricular activities, athletic activities, community activities, employment history and notable accomplishments. The more details you can provide in your resume, the better.

Three Letters of Recommendation

- Persons used as references should not be related to applicant
- Can be teacher, counselor, coach, employee, clergy, scout leader
- One letter **MUST** be from high school administrator or teacher

Essay

- Essay must be no longer than one page, double spaced, detailing your desire to attend a service academy, and therefore being commissioned as an officer

Official Copy of SAT/ACT Score

- Applicants need to take the SAT/ACT at least once, prior to the deadline
- Completed scores/results should be sent to my Danville District Office

Official Academic Transcripts

- Applicant needs to submit certified high school transcript or most recent college/preparatory school transcript, which needs to include class rank, GPA, and Fall 2024 course load.

Photo

- A tasteful and updated photo of yourself.

## EDUCATIONAL INFORMATION

### HIGH SCHOOL:

High School: \_\_\_\_\_

High School Address: \_\_\_\_\_

High School Phone Number: \_\_\_\_\_ City: \_\_\_\_\_ Zip \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Grade Point Average/Scale: \_\_\_\_\_ Class Ranking: \_\_\_\_\_ of \_\_\_\_\_

PSAT: \_\_\_\_\_ Date Taken? \_\_\_\_\_

### COLLEGE/PREPARATORY SCHOOL:

College/Preparatory School: \_\_\_\_\_

College/Preparatory School Address: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

MAJOR: \_\_\_\_\_ CREDIT HOURS EARNED: \_\_\_\_\_

Grade Point Average/Scale: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

### COLLEGE ENTRANCE EXAMINATIONS:

**\*\* For an application to be considered complete, applicants MUST have taken the SAT or ACT at least once, prior to submitting their application by the office deadline of November 15, 2024\*\***

#### SAT Scores – SAT Code:

MATH: \_\_\_\_\_ VERBAL: \_\_\_\_\_ WRITING: \_\_\_\_\_ TEST DATE: \_\_\_\_\_

MATH: \_\_\_\_\_ VERBAL: \_\_\_\_\_ WRITING: \_\_\_\_\_ TEST DATE: \_\_\_\_\_

#### ACT Scores – ACT Code:

ENGLISH: \_\_\_\_\_ MATH: \_\_\_\_\_ READING: \_\_\_\_\_ SCIENCE: \_\_\_\_\_ COMPOSITE SCORE: \_\_\_\_\_ TEST DATE: \_\_\_\_\_

ENGLISH: \_\_\_\_\_ MATH: \_\_\_\_\_ READING: \_\_\_\_\_ SCIENCE: \_\_\_\_\_ COMPOSITE SCORE: \_\_\_\_\_ TEST DATE: \_\_\_\_\_



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**PRIVACY ACT STATEMENT:** Submission of the requested information grants authorization to release it to Congressman Jim Baird, his academy advisory committee, and the academy admissions offices.

**ACADEMY PREFERENCE:** Please make sure to fill out an application with the Admissions Office of each of the US Service Academies. It is highly recommended you make alternate plans in case you do not receive a nomination or appointment.

**DEADLINE FOR SUBMISSION: NOVEMBER 15, 2024**

**PERSONAL INFORMATION:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Sex: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Place of Birth: \_\_\_\_\_

Fourth District Mailing Address: \_\_\_\_\_

Fourth District Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Cell Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Would you like to receive Congressman Baird's weekly email newsletter? Yes or No

**FAMILY INFORMATION:**

Father's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Preferred Phone Number: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Preferred Phone Number: \_\_\_\_\_

Legal Guardian, if other than parent: \_\_\_\_\_

Relationship: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Is your corrected visual acuity in each eye at least 20/20? \_\_\_\_\_

Are you active duty or in a reserve component of the Armed Forces? \_\_\_\_\_

If yes, which branch? \_\_\_\_\_

Do you have any dependents (children or spouse)? \_\_\_\_\_

Are you a U.S. Citizen? \_\_\_\_\_

## PLEASE READ AND SIGN BELOW:

I have read, and I understand the information provided with this application regarding the nominating process and I fully understand the requirements. I certify that I am a U.S. citizen and a resident of the Fourth Congressional District of Indiana. I can affirm that I have never been convicted or arrested for violating a state or federal statute. I understand the deadline for my application is November 15, 2024. I also know that should I fail to submit all required information; my application will be considered incomplete and will not be processed.

Applicant Signature: \_\_\_\_\_

DATE: \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_

DATE: \_\_\_\_\_

### ACADEMY PREFERENCE:

Please indicate your first choice, second choice, third choice, etc. If you are not interested in an academy, indicate by circling 'NO' for NOT interested. Also, please circle 'YES' or 'NO' to indicate if you have started a preliminary application with the academy. A preliminary application must be opened to receive a nomination.

#### U.S. Naval Academy

1      2      3      4      NO

Started a Preliminary Application?   YES or NO

#### United States Naval Academy USNA Candidate Guidance Office

Annapolis, MD 21402-5018

Phone: (888) 249-7707

<http://www.usna.edu/Admissions>

#### U.S. Military Academy

1      2      3      4      NO

Started a Preliminary Application?   YES or NO

#### United States Military Academy Admissions Office

600 Thayer Road

West Point, NY 10996-9902

Phone: (800) 822-2769

<http://admissions.usma.edu>

#### U.S. Merchant Marine Academy

1      2      3      4      NO

Started a Preliminary Application?   YES or NO

#### U.S. Merchant Marine Academy Office of Admissions

Kings Point, NY 11024-1699

Phone: (866) 546-4778

<http://www.usmma.edu/admissions>

#### U.S. Air Force Academy

1      2      3      4      NO

Started a Preliminary Application?   YES or NO

#### United States Air Force Academy Admissions Office

USAF Academy, CO 80840-5025

Phone: (800) 443-9266

<http://academyadmissions.com>

**U.S. Coast Guard Academy (USCGA)** – Nominations are not required for admission to the Coast Guard Academy. For additional information regarding admissions to the USCGA, please contact the USCGA directly:

**United States Coast Guard Academy  
Admission Office**

New London, CT 06320

800-883-8724

<http://uscga.edu/admissions>

**OTHER NOMINATION SOURCES:**

Are you seeking a nomination through any other offices? Please indicate below.

Senator Todd Young	YES or NO	President	YES or NO
Senator Mike Braun	YES or NO	Vice President	YES or NO
ROTC	YES or NO		